

İZELTAŞ İZMİR EL ALETLERİ SANAYİ VE TİCARET ANONİM ŞİRKETİ
APPLICATION FORM

The protection of personal data is among the most important priorities of İzeltaş İzmir El Aletleri Sanayi ve Ticaret Anonim Şirketi ("**İzeltaş**" or "**The Company**"). All necessary measures are taken to ensure the compliance with all applicable legislation in this regard.

As **İzeltaş** one of our primary principles is the protection of the fundamental rights and freedoms, as well as protection of privacy, ensuring information security and respect for ethical values. Article 11 of the Law No. 6698 on the Protection of Personal Data ("**PDPL**" or "**The Law**"), entitled "Rights of The Data Subject", grants data subjects certain rights regarding the processing of their personal data. İzeltaş, as the data controller has prepared this application form in order to enable data subjects to exercise their rights and to fulfill the obligation to inform, pursuant to Article 10 of the Personal Data Protection Law.

Pursuant to Article 11 of the Law on Personal Data Protection, you can exercise your rights by contacting İzeltaş and filling out the attached form:

- a) You can learn whether your personal data are processed or not,
- b) You can demand for information as to if your personal data have been processed,
- c) You can learn the purpose of the processing of your personal data and whether these personal data are used in compliance with the purpose,
- d) You can find out the third parties to whom your personal data are transferred in country or abroad,
- e) You can request the rectification of the incomplete or inaccurate data, if any,
- f) You can request the erasure or destruction of your personal data under the conditions referred to in Article 7,
- g) You can request reporting of the operations carried out pursuant to sub-paragraphs (e) and (f) to third parties to whom your personal data have been transferred,
- h) You can object to the occurrence of a result against yourself by analyzing the data processed solely through automated systems,
- i) You have the right to claim compensation for the damage arising from the unlawful processing of your personal data.

Pursuant to Article 13 (1) of the Personal Data Protection Law, you may submit your request regarding the exercise of your above-mentioned rights to İzeltaş in writing or in any other manner determined by the Personal Data Protection Authority ("**Authority**"). In this regard, your requests can be submitted to us free of charge by filling in this form, printing it out and submitting it to us using one of the methods below.

No.	Application Method	Address for the Application	Labeling
1	By coming to İzeltaş and making an application (it is necessary to carry the documents providing the identity of the data subject)	Kemalpaşa Caddesi No:303 Işıkkent Bornova/İzmir	The envelope should be labeled as follows: "Personal Data Protection Information Request".
2	Notary public notice	Kemalpaşa Caddesi No:303 Işıkkent Bornova/İzmir	The delivery envelope should be labeled as follows: "Personal Data Protection Information Request ".
3	Application by signing with the "Secure electronic signature" defined in the Electronic Signature Law No. 5070, and sending by Registered Electronic Mail (KEP)	izeltas@hs01.kep.tr	The subject of your e-mail should be: "Personal Data Protection Information Request ".

In addition, after the other methods to be determined by the Personal Data Protection Authority are announced, İzeltaş will publish how the application forms will be received through these methods.

Third parties are not permitted to exercise the right of providing information on behalf of the data subject due to PDPL Article 11. If the data subject wants to make a request regarding personal data relating to another person, it is necessary to provide the signed and notarized original of the special power issued by the data subject on behalf of the requesting person.

Depending on the nature of the request, your requests submitted to us will be answered within thirty days of the receipt of the request, in accordance with PDPL Article 13 paragraph 2 of the Law on Personal Data Protection. We will send our answer in writing or electronically, in accordance with Article 13.

CONTACT DETAILS OF THE DATA CONTROLLER: İzeltaş İzmir El Aletleri Sanayi Ve Ticaret Anonim Şirketi

Address: Kemalpaşa Caddesi No:303 Işıkkent Bornova/İzmir

Central Registration System No: 0483003878500039

Tax Administration / No: Hasan Tahsin Vergi Dairesi / 48300387857

Phone: +90 232 472 13 75

E-Mail: kvkk@izeltas.com.tr

PTT KEP: izeltas@hs01.kep.tr

APPLICATION FORM

Please fill in the table below.

Name:	
Surname:	
Turkish Identity Number:	
Phone Number:	
E-Mail Address (Provide this information to receive a faster response.)	
Address:	
Your business relationship with İzeltaş (<i>client, potential client, business partner, potential employee, former employee, employee of a third party, shareholder, etc.</i>)	
The department you are in contact with at İzeltaş:	
Attach the reason for your request and the relevant documents to this form (<i>Please explain your concern under the Law on the Protection of Personal Data in detail</i>):	

responsibility if you share your personal data, although it was not required by the nature of the work being performed.

Applicant (Data Subject) :
Name, Surname :
Application Date :
Signature :